

**CONFIDENTIAL**

R-O-U-G-H D-R-A-F-T

14 May 1962

MEMORANDUM FOR: Agency Administrative Officers

SUBJECT : Proposed Fire-Liability Coverage for Overseas  
Employees

1. In accordance with recent requests from the operating divisions, overtures have been made to obtain a policy to cover employees overseas for all damages which they might become obligated to pay by reason of liability due to damages because of fire, explosion, smoke or damage to furniture or the premises themselves, either rented or used by them, such as government quarters.
2. This coverage will be world-wide except in the United States, its territories or possessions, Canada, and the Communist bloc of nations.
3. The limit of liability will be \$10,000 for which the premium will be \$7.50 per year, if 1,000 memberships are obtained. If only 500 sign up, the limit will be \$5,000 at the same premium of \$7.50 per year.
4. Premiums will be collected and claims paid through the facilities of GENA.
5. Inasmuch as these numbers must be reached before the plan can be placed in effect, please forward a memo as soon as you circulate your areas outlining the numbers interested in this program, to the Chief, Insurance Branch, Room 1-J-33, Headquarters

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